

NOTICE TO BIDDERS
NOTICE OF PUBLIC HEARING ON PROPOSED PLANS AND SPECIFICATIONS
PROPOSED FORM OF CONTRACT AND ESTIMATE OF COSTS
FOR THE CONSTRUCTION OF J.J. JENSEN FACILITY IMPROVEMENTS
IN THE CITY OF HARLAN, IOWA
AND THE TAKING OF BIDS FOR SUCH IMPROVEMENTS

Sealed proposals will be **received** by the City Clerk of the City of Harlan on **August 30, 2018 at 2:00 P.M.** at 711 Durant Street, Harlan, IA 51537 for the construction of certain facility improvements and such other work as may be incidental thereto, as described in the plans and specifications therefor now on file in the office of the entitled:

**FACILITY IMPROVEMENTS – PHASE 1
LITTLE LEAGUE RESTROOM, PRESS BOXES, BLEACHERS AND
BACKSTOP/NETTING
J.J. JENSEN COMPLEX
HARLAN, IOWA**

At said time and place, proposals received will be opened and the results will be announced. Proposals will then be acted upon by the City Council after the opening, or at such later time as may then be fixed.

A hearing will be held by the City Council on the proposed Plans and Specifications, proposed form of contract and estimate of cost for said improvements at a regular meeting to be held in the Council Chambers at the City Hall at 5:15 P.M. on August 21, 2018, and at said hearing, any interested person may appear and file objections thereto.

The improvements consist of the following approximate quantities:

Division 1 – Little League Restroom, Existing Sidewalk and Asphalt Removal, 44.8 SY; New Restroom Building, 1.0 LS; New Sanitary Sewer, 77.9 LF; Building Plumbing and Ventilation, 1.0 LS; Building Electrical, 1.0 LS; New Concrete Walk, 30.9 SY; New Concrete Pavement, 13.9 SY

Division 2 – Press Boxes, Existing Press Box Demolition – Baseball, 1.0 LS; Existing Press Box Demolition – Softball, 1.0 LS; New Press Box – Baseball, 1.0 LS; New Press Box – Softball, 1.0 LS; Electrical and Communication – Baseball, 1.0 LS; Electrical and Communication – Softball, 1.0 LS

Division 3 – Bleachers, Existing Concrete Demolition – Baseball, 259.3 SY, New Concrete – Baseball, 334.6 SY; New Bleachers – Baseball, 1.0 LS

Division 4 – Backstop/Netting, Existing Fence Demolition – Baseball, 1.0 LS; Existing Fence Demolition – Softball, 1.0 LS; New 24" High Concrete Wall – Baseball, 151.3 LF; New 24" High Concrete Wall – Softball, 102.2 LF; New 22' High Netting – Baseball, 1.0 LS; New 22' High Netting – Softball, 1.0 LS and other items incidental thereto.

Each proposal shall be made on a form furnished by the City and must be accompanied by a cashier's or certified check drawn on a bank in Iowa or a bank chartered under the laws of the United States or a certified share draft on a credit union in Iowa or chartered under the laws of the United States or an original bid bond executed by a corporation authorized to contract as a surety in Iowa and filed in an envelope separate from the one containing the proposal, sealed and in an amount equal to **five percent (5%)** of the amount of the proposal, made payable to the City Treasurer of the City of Harlan, Iowa, and may be cashed by the Board as liquidated damages in the event the successful bidder fails to enter into a contract within 10 days of award and post bond satisfactory to the Board insuring the faithful fulfillment of the contract as required by law and the specifications.

Payment to the contractor will be made in cash from funds on hand which may be legally used for such purposes. Payment will be made monthly by the City of Harlan based on estimates of ninety-five percent (95%) of the contract value of the work completed in an acceptable manner. The monthly progress payment will be made within thirty (30) days from the date the progress payment is approved by the Board. Five percent (5%) of each project estimate will be retained and held as a suspended payment. Final payment will be made not less than thirty (30) days after completion of the work and acceptance by the City. Retention of unpaid funds and final payment shall be in accordance with Chapter 573, Code of Iowa, as amended.

The successful bidder will be required to furnish a bond in an amount equal to one hundred percent (100%) of the contract price, said bond to be issued by a responsible surety approved by the City and shall guarantee the faithful performance of the contract and terms and conditions therein contained, shall guarantee the prompt payment for all materials and labor and protect and save harmless the City from claims and damages of any kind caused by the operations of the Contractor, and shall also guarantee the maintenance of all work and materials in good repair for not less than one (1) year from the time of acceptance of the improvements by the Owner.

Plans and specifications governing the construction of the proposed improvements have been prepared by Sundquist Engineering, P.C., Consulting Engineers for the City, which plans and specifications and the proceedings referring to and defining said proposed improvements are hereby made a part of this Notice and the proposed contract by reference, and the proposed contract shall be executed in compliance therewith. Copies of said plans and specifications are now on file at the Clerk's office at City Hall, for examination by bidders. Copies of said plans and specifications may be obtained from the Engineer at his office at 120 South Main, P.O. Box 220, Denison, Iowa, upon request and deposit of \$30.00, which shall be refunded if the documents are returned to the Engineer in good condition within 14 days of the award of contract.

The work on the proposed contract shall begin within 10 days of the receipt by the bidder of a notice to proceed and shall be completed by December 31, 2018.

Liquidated damages in the amount of \$500 per day shall be assessed the contractor for each calendar day that work proceeds on the project beyond the specified completion date, excepting authorized extensions thereof.

By virtue of statutory authority, a preference will be given to products and provisions grown and coal produced within the State of Iowa, to materials supplied by companies from within the State of Iowa and to Iowa domestic labor.

The City hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of sex, race, color or national origin in consideration for an award.

The City reserves the right to reject any or all proposals and to waive informalities.

Published upon order of the City of Council of the City of Harlan, Iowa.

CITY OF HARLAN

By: /s/

Jane Smith, City Clerk

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