

NOTICE TO BIDDERS  
NOTICE OF PUBLIC HEARING ON PROPOSED PLANS AND SPECIFICATIONS  
PROPOSED FORM OF CONTRACT AND ESTIMATE OF COSTS  
FOR THE DEMOLITION  
IN THE CITY OF CHARTER OAK, IOWA  
AND THE TAKING OF BIDS FOR SUCH IMPROVEMENTS

Sealed proposals will be received by the City's Engineer, Sundquist Engineering, P.C., 120 South Main, P.O. Box 220, Denison, IA 51442 until **10:00 A.M.** on the **19<sup>th</sup>** day of **April, 2013**, for the demolition and such other work as may be incidental thereto, as described in the plans and specifications therefor now on file in the office of the City Clerk entitled:

2013 BUILDING DEMOLITION  
WEST 142' LOT 9, LOTS 10-13 BLOCK 3  
CHARTER OAK, IOWA

At said time and place, proposals received will be opened and the results will be announced.

A hearing will be held by the City Council on the proposed plans and specifications and proposed form of contract and estimate of cost for said improvements at a meeting to be held in the Council Chambers at City Hall at **9:00 A.M.** on **April 23, 2013**, and at said hearing, any interested person may appear and file objections thereto. Proposals will be acted upon by the City Council immediately following the hearing.

Each proposal shall be made on a form furnished by the City and must be accompanied by a cashier's or certified check drawn on a bank in Iowa or a bank chartered under the laws of the United States or a certified share draft on a credit union in Iowa or chartered under the laws of the United States or a bid bond executed by a corporation authorized to contract as a surety in Iowa and filed in an envelope separate from the one containing the proposal, sealed and in an amount equal to five percent (5%) of the amount of the proposal, made payable to the City Treasurer/City Clerk of the City of Charter Oak, Iowa, and may be cashed by the City as liquidated damages in the event the successful bidder fails to enter into a contract within 10 days of award and post bond satisfactory to the City insuring the faithful fulfillment of the contract as required by law and the specifications.

Payment to the contractor will be made in cash from funds on hand which may be legally used for such purposes. Payment will be made monthly by the City of Charter Oak based on estimates of ninety-five percent (95%) of the work completed in an acceptable manner. The monthly progress payment will be made within thirty (30) days from the date the progress payment is approved by the City Council. Five percent (5%) of each project estimate will be retained and held as a suspended payment. Final payment will be made not less than thirty (30) days after completion of the work and acceptance by the City Council. Retention of unpaid funds and final payment shall be in accordance with Chapter 573, Code of Iowa, as amended.

The successful bidder will be required to furnish a bond in an amount equal to one hundred percent (100%) of the contract price, said bond to be issued by a responsible surety approved by the City and shall guarantee the faithful performance of the contract and terms and conditions therein contained, shall guarantee the prompt payment for all materials and labor and protect and save harmless the City from claims and damages of any kind caused by the operations of the Contractor, and shall also guarantee the maintenance of all work and materials in good repair for not less than two (2) years from the time of acceptance of the work by the City.

Plans and specifications governing the construction of the proposed improvements have been prepared by Sundquist Engineering, P.C., Consulting Engineers for the City, which plans and specifications and the proceedings referring to and defining said proposed improvements are hereby made a part of this Notice and the proposed contract by reference, and the proposed contract shall be executed in compliance therewith. Copies of said plans and specifications are now on file in the City Clerk's office at City Hall, for examination by bidders. Copies of said plans and specifications may be obtained from the Engineer at his office at 120 South Main, P.O. Box 220, Denison, Iowa, 51442, upon request and deposit of \$20.00, which shall be refunded if the documents are returned in good condition within 14 days of the award of contract.

**The work on the proposed contract shall be commenced within 10 calendar days after written Notice to Proceed is issued, and shall be completed by June 15, 2013.**

Liquidated damages in the amount of \$400 per day shall be assessed the contractor for each calendar day that work proceeds on the project beyond the specified completion date, excepting authorized extensions thereof.

By virtue of statutory authority, a preference will be given to products and provisions grown and coal produced within the State of Iowa, to materials supplied by companies from within the State of Iowa and to Iowa domestic labor.

The City hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of sex, race, color or national origin in consideration for an award.

The City reserves the right to reject any or all proposals and to waive informalities.

Published upon order of the City Council of the City of Charter Oak, Iowa.

CITY OF CHARTER OAK, IOWA

By: /s/ Pam Tripp  
City Clerk

Publication Date: April 11, 2013